

**Australian Office of Financial Management** 

#### Update your information:

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By Mail:

Computershare Investor Services Pty Limited GPO Box 2237
Melbourne VIC 3001
Australia

#### **Enquiries:**

(inside Australia) 1800 674 996 (outside Australia) +61 3 9415 4390 cgs@computershare.com.au

Use a <u>black</u> pen. Print in CAPITAL letters.

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### Transmission Application - Transmit Securities to Executor(s)/Administrator(s)

This form is used to transmit the securities into the name(s) of the executor(s) of the estate, for later distribution to the beneficiary(s). You do NOT need to transmit the securities into the name(s) of the executor(s) or administrator(s) before transferring to the beneficiary(s) and/or buyer(s). If you would like to transfer the securities direct to the beneficiary(s) and/or buyer(s) please complete a 'Standard Transfer form - AFM\_TRFN' instead. If you would like to sell the securities back to the Australian Government, please complete a 'BuyBack form - AFM\_BUYB' instead. This form may also be used to transmit securities into the name of an administrator(s) in the event of bankruptcy or company deregistration. This form can also be used to transmit securities into the name of a Public Trustee.

### Step 1: Details of securityholding

Please provide the following details (this information can be found on the latest holding statement):

- The holder reference number.
- The full name in which the securities are held.
- The address details as they appear on the register.

## Step 2: Details of the executor(s)/administrator(s)

Provide full name of the executor(s)/administrator(s). Also provide a full address for delivery of all future correspondence. (Only one address can be listed here).

### Step 3: Signing instructions

All executor(s)/administrator(s) must sign in the space provided. Write the name of a contact person and telephone number. These details will only be used if we have a query regarding this form. DO NOT forget to date the form.

### Step 4: Returning your form

The original 'Transmission Application' form must be returned to Computershare together with a completed Statutory Declaration outlining the reason for the transmission of securities, we cannot accept a copy, fax or email, so return it by post to the address above. Note: if this transmission is for a deceased holding, please refer to the 'Deceased Estates Checklist' for full requirements.

Turn over to complete the form →

### **Privacy Statement**

Personal information is collected on this form by Computershare Investor Services Pty Limited ("CIS"), as registrar for Australian Government, for the purpose of maintaining registers of securityholders, facilitating distribution payments and other corporate actions and communications. Your personal information may be disclosed to our related bodies corporate, to external service companies such as print or mail service providers, or as otherwise required or permitted by law. If you would like details of your personal information held by CIS, or you would like to correct information that is inaccurate, incorrect or out of date, please contact CIS. You can contact CIS using the details provided on the front of this form or email privacy@computershare.com.au.

# **Transmission Application**

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